

**CYNGOR CYMDEITHAS LLANFYNYDD  
LLANFYNYDD COMMUNITY COUNCIL**

Clerk: Elaine Blakeman, New Cross, Dryslwyn, Carmarthen, Carms. SA32 8SD

Tel: 0758 3121215 [elaineblakemanllcc@outlook.com](mailto:elaineblakemanllcc@outlook.com)

[www.council@llanfynydd.net](http://www.council@llanfynydd.net)

**Minutes of the AGM of Llanfynydd Community Council held immediately after the monthly meeting on Tuesday, 13<sup>th</sup> May 2014 at Llanfynydd School.**

**205/14: PRESENT:** Chairman Cllr. Meirion Jones, Cllrs. Mairwen Rees, Lee Strudwick, Haydn Jones, David Jones, and Rod Morgan.

In attendance were County Cllr. Mansel Charles & the clerk Mrs. Elaine Blakeman.

Also Present Helen Sargent, & Claire Papworth.

**206/14: APOLOGIES:** Cllrs. Peter Law & Brian Thomas.

**207/14: MINUTES OF THE 2014 AGM:** The minutes were proposed by Chairman Cllr. Meirion Jones & seconded by Cllr. Dai Jones.

**208/14: CHAIRMANS REPORT:** The chairman welcomed everyone present & expressed the sadness of the recent loss of the late Dewi George. Cllr. M Jones welcomed newly elected Cllr. Peter Law to the fold. He noted the retirement of former clerk Mrs. Lucy Wigley & also welcomed the newly appointed clerk Elaine Blakeman. Cllr. M Jones also noted that the Hall Plot is looking well.

**209/14: COUNTY COUNCILLORS REPORT:** County Cllr. Mansel Charles seconded the Chairman's report. He then thanked Llanfynydd Community Council for all their endeavors throughout the year. Cllr. Charles noted that he would be sad to see former clerk Mrs. Lucy Wigley retire, Mrs. Wigley had been an excellent clerk & a pleasure to work with, but wished her well for the future. Cllr. Charles then wished the newly appointed clerk Elaine Blakeman well in her new position.

**210/14: AUDIT 2013/2014:** The financial report had already been presented in the March meeting, but the clerk presented an up to date report. The report was accepted by all & the clerk is to prepare the BDO report for external audit. The clerk is to now put a display notice on the notice board of when the accounts may be made available to the public to view.

The significant variances on the accounts were as follows:

There was an election expense of £3302.03 which had not been precepted for.

The school letting covered 2012 & 2013 lettings.

The clerk's salary had been increased by £397.50 to be brought in line with NACL.

**211/14: FINANCIAL RISK AND MANAGEMENT REVIEW:** It was agreed by all that the Salary Expenditure risk level be changed from High to Low.

**212/14: MAUD WATKINS TRUST REPORT:** County Cllr. Charles reported that the rent is paid twice annually by Evans & Williams & that there are 2 cheques due. It was suggested that a meeting be arranged for a farm visit with some of the councillors. It was noted that the bank balance showed £5,279.61 on 18/03/2013.

**213/14: ATHRO EDGAR THOMAS TRUST:** One grant of £50 was made to Wyn Smith, Glanrwyth,

Llanfynydd. The bank balance noted £161.24 on 18/12/2013.

The Nat west bank balance rests at £1621.63 14/03/2014. Cllr David Jones is to ask Colin Freise for financial advice regarding this account.

**214/14: ATTENDANCE RECORDS FOR 2013/2014:** A report was presented & accepted. It was noted that Cllrs. Brian Thomas & Mairwen Rees had attended all 11 meetings held during this year.

**215/14: REPORT ON WELSH LANGUAGE POLICY FOR 2013/2014:** The monthly meetings are conducted in Welsh and English. Telephone conversations are held in Welsh when that is the correspondents preferred language. Welsh correspondence is replied to in Welsh. Pre meeting notes to the council are prepared in Welsh. Minutes are written in English. Agendas are Bilingual, and the times of the meetings are noted numerically.

**216/14: REVIEW OF THE PUBLICATION SCHEME:** The clerk is to check with the former clerk Mrs. Lucy Wigley, as to what the Publication scheme entails.

**217/14: REPORTED DECLARATIONS OF INTEREST:** In the preceding year the following interests were noted:

Cllr Hayden Jones - May 2013, declared that he was a local builder

Cllr. Brian Thomas – July 2013, regarding grant aid for the Sunday school. April 2014, regarding grant aid for Llanfynydd Tug of War.

Cllr. David Jones – May 2013, declared that he was a school governor & a local mechanic. July 2013 - regarding grant aid for the Sunday school. April 2014, regarding grant aid for Llanfynydd Tug of War.

Cllr. Mairwen Rees – May 2013 re Grant aid for Cylch Meithrin Cwrt Henri. April 2014, regarding grant aid for Llanfynydd Tug of War.

Cllr Meirion Jones – November 2013, re The Maud Watkins Charity.

**218/14: APPOINTMENT OF NEW CHAIRMAN 2014/2015:** Current Chair Cllr. Meirion Jones proposed Cllr. Lee Strudwick take up the position. Cllr. Rod Morgan seconded & Cllr. Strudwick accepted.

**219/14: NEW CHAIRMANS ADDRESS:** Cllr. Lee Strudwick thanked the council and vowed to try & do a good job.

**220/14: APPOINTMENT OF A VICE-CHAIR 2014/2015:** Cllr. Mairwen Rees proposed that Cllr. Rod Morgan take up the post. Cllr. Hayden Jones seconded the motion & Cllr. Morgan accepted.

**221/14: APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER 2014/15:** The clerk was proposed by Cllr. Mairwen Rees & seconded by Cllr. David Jones, and appointed for 2014/15.

**222/14: APPOINTMENT OF INTERNAL AUDITOR 2014/15:** Tina Giddings was proposed by Cllr. David Jones and seconded by Cllr. Meirion Jones.

**223/14: THE CHAIRMAN'S ALLOWANCE:** It was agreed that £150 would be transferred into the Chairman's account from the current account.

**224/14: CLERKS WORKING AGREEMENT:** It was agreed that the clerk would be paid quarterly & enter the PAYE scheme.

**225/14: GRANT AID APPLICATIONS:** It was noted that a previous cheque of £50 issued to Anwen Jones for her YFC trip to Finland had not been presented to the bank for Payment. Cllr. M Jones is to follow up on

this.  
Due to limited time it was decided by all to postpone decisions on grant aid until the June meeting.

**226/14: LAND HOLDINGS:** Pen Y Garn – it was noted that someone is using it as a dumping ground. It was suggested that all councilors go & see it. A site meeting was suggested for 19<sup>th</sup> May 7.30pm.

**227/14: WEBSITE:** It was agreed that the approved minutes of every meeting would now be posted on the council website. The clerk is to arrange this. Links to other websites were discussed.

As there was no other business the meeting closed at 10.15pm.

**DATE OF NEXT MEETING**

It was resolved that the next AGM of Llanfynydd Community Council would be held in May 2015 immediately after the monthly meeting, at Llanfynydd school at 7.30pm.

Signed.....  
Date.....